

**NACBA, Alamo Chapter**  
**Minutes of Meeting on September 9, 2010 at 11:30 a.m.**  
**Windcrest United Methodist Church, San Antonio, TX**

**Officers Attending:** Jodie Sell, President; Chris DiSabato, Vice President; Dave Thomas, Secretary; and Debbie Vignes, Treasurer.

**Members Attending:** Janice Gentry, Butch Gerfers, Marian Hyson, Sharon Parham, and Sid Underwood.

**Guests Attending:** Barbara Wiley (Cardiac Science) and Jim Boyle (Royal Care CPR/AED)

Following a gathering time and of sharing joys and concerns Dave Thomas opened with prayer.

**Reports/Action Items:**

1. Minutes of the August 12 Chapter Meeting were presented and approved.
2. Debbie Vignes, Treasurer, submitted the July report with an opening balance of \$2,001.19. Receipts were \$0.85 Interest. No Expenses. Ending balance \$2,002.04 plus \$10.00 in the business shares account.
3. President Jodie reviewed the future meeting schedule noting that we need host churches for February, April, and May 2011. Dave will send out the schedule with the next email blast asking for volunteers to host.

**New Business:** After a discussion about Haven for Hope and SAMM, Sid moved to donate \$300.00 to SAMM. Chris seconded the motion and it passed unanimously.

**Program:** Automated External Defibrillators (AED), Barbara Wiley and Jim Boyle.

1. Jodie handed out the Policy and Procedures for AEDs recently developed by Coker UMC. It is an excellent template for others needing to write a policy.
2. Barbara discussed the requirements to have an AED: (a) medical prescription; (b) medical training; (c) written policy; (d) notify local EMS; and (e) maintenance.
3. Barbara then demonstrated the use of an AED unit on adult and infant “dummies.”
4. Jim discussed the proper CPR procedures: A-Airway; B-Breathing; C-Circulation; and D-Defib unit.

**Future Events:**

- October 21 – Church Business Administration Day

**Next Meeting:** October 21, 2010, 11:30 – 1:00 pm at University UMC. Rev. Michael Reeves from UUMC will provide the program on Financial Discipleship.

Respectfully submitted,

David Thomas, Secretary