

NACBA, Alamo Chapter
Minutes of Meeting on April 14, 2011 at 11:30 a.m.
Christ Episcopal Church, San Antonio, TX

Officers Attending: Jodie Sell, President, Chris DiSabato, Vice President; Debbie Vignes, Treasurer; and Dave Thomas, Secretary.

Members Attending: Butch Gerfers, Rick Gonzales, Norm Hils, Darla Nelson, Donna Shreve, and Joyce Streuding.

Others Attending: Jeff McMillan, Toshiba.

President Jodie welcomed us to the meeting and opened with a blessing.

Reports/Action Items:

1. Minutes of the March 10, 2011 Chapter Meeting were presented and approved.
2. Debbie Vignes, Treasurer, presented the March financial statement indicating an opening balance of \$2,045.27. Receipts were \$90.00 member dues and 88¢ Interest. There were no expenditures. March ending balance \$2,136.15 plus \$10.00 in the business shares account.
3. Jodie mentioned a reference for church administrators as the National Certification Project Library at www.nacba.net/resouces
4. Jodie then discussed upcoming calendar items: Election of Chapter Officers, May 12; Dallas Ministry Resource Conference, May 25; NACBA National Conference in Washington DC, July 1-5; Christ Episcopal Church will host the June 9 meeting with Gene Hill; and National Church Administration Day, October 20.
5. Jodie led a discussion about the slate of officers, which is unfilled at this time. She will send out an email to the Membership.
6. Future Chapter issues if we do not have any officers: contact NACBA for procedures to close Chapter; pay current bill for website, then shut down; return Members' dues (pro-rata); and close checking account.

Program: Roundtable Discussion

1. How to determine if church fundraiser (e.g., golf tournament) has any tax-deductible contribution for members. List the deductible amount on the ticket with the wording "keep for your tax records." Therefore, you do not have to enter each name and contribution amount into your record system.
2. Joyce mentioned a Toshiba seminar on mailing bar codes. In the future, you will need to have intelligent bar codes for bulk rate mailings. Shelby will have this with their upgrade. Need to check with ACS.
3. Discussion on group emails being blocked as spam by providers (AT&T, Roadrunner, Grandecom, etc.) Some block group emails with as few as 6 addressees. This is not a problem if you use a commercial email platform such as Constant Contact. Otherwise, your IT person will need to contact the providers to clear your church as a non-spam sender.
4. Short discussion on churches with a school using the same tax identification (EIN).

Next Meeting: May 12, 2010, 11:30 am at Genesis Full Life Fellowship Church, hosted by Sharon Parham. The program is scheduled to be on conservation and rebates by SAWS.

Respectfully submitted,

David Thomas, Secretary