

NACBA – Alamo Chapter  
Minutes of the 17 October 2013, 11:30 a.m. Meeting  
Toshiba Business Solutions, San Antonio, TX

**Officer Attending:** Darla Nelson, Vice President; Dale Hendrix, Treasurer; Norm Hils, Secretary.

**Members Attending:** Butch Gerfers.

**Guests Attending:** Gaye Hank, Gretchen Duggan, Jeff McMillan (host), Gary VanVleck (Toshiba).

Darla Nelson opened in prayer.

**Report/Action Items:**

1. Minutes of the September 12, 2013 meeting were reviewed and approved as presented.
2. Treasurer provided a current financial report and noted that no financial activity occurred since the previous month. Account balance was still \$467.46. Financial report was formally received.
3. Darla Nelson reminded those present that next month's meeting will be on November 14<sup>th</sup>.
4. Please let Dave or Darla know if you're willing to host a meeting this operating year. We still have some openings on the calendar.

**Program: National Church Administration Day (NCAD)**

- Church Communication. Jeff McMillan used the NACBA national information (condensed for our available time) designed specifically for NCAD to discuss the "sins" of church communication and potential "solutions" to improve church communication.
- Jeff then shared how the latest innovative products and "smart" technology can improve our church communications, and he focused on ways to integrate print and digital communications. Jeff is available to consult with your church even if you are not currently in the market for new equipment. (Jeff's work phone: 512-944-5851)

Session dismissed at 1:00 p.m. after the question and answer time.

**Next Meeting:** November 14<sup>th</sup>, 11:30 a.m. at Coker UMC. Program: Coker Cemetery history presented by one of our chapter members, Butch Gerfers.

Respectfully,

Norm Hils